

## WARREN TOWNSHIP SUPERVISORS

### Minutes Regular Monthly Meeting — April 5th, 2023

The Regular Monthly meeting for April 5th, 2023 was held at 5:00PM at the Warren Township Office at 187 School House Road, Warren Center PA. The meeting was called to order by Chairman William Franklin. Supervisors present were: William Franklin, Matt Wilks, and Mark Wheaton. Also present were Joe Vrabel, Road master, and Lori Kepner, Secretary-Treasurer.

**Pledge to Flag** was recited. All correspondence had been given to supervisors prior to the meeting. Visitors present were Robert Rabuttinio, Craig Wolfe, Sheldon Gosline, and John Sykas. Sykas discussed in detail about Electric vehicles with the board. Gosline also added his knowledge as well. If they board at any time have any questions, they are to contact Sykas and he will help as much as he can. The board found it quite interesting. Rabuttinio voiced his concerns again about the Arbor Glade Road parking lot for the Game Commission. His written concerns will be attached to the approved March meeting minutes so they are on file. The board discussed the concerns and options over Glenmar Road again with Craig Wolfe. The board will continue to work on a solution with the Wolfe family.

**Minutes:** A motion by Wheaton was made to accept the March 13th, 2023 regular meeting minutes. Franklin seconded the motion and all agreed.

**Treasurers Report and Bills:** were approved by motion by Franklin and seconded by Wheaton, and all agreed.

<u>General Fund Balance</u>	\$39,478.12
<u>Impact Fee Balance</u>	\$683,025.60
<u>State Fund Balance</u>	\$266,769.00
<u>First Citizens Balance</u>	\$43,602.25
<b>Total all funds</b>	<b>\$1,032,874.97</b>

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**Fire Dept:** Nothing to report at this time. **EMA:** Nothing new to report at this time.

**Road master verbal report** was given by Joe Vrabel: They have been plowing and cindering as needed. They have been filling pot holes as needed. They have picked up brush from the roads and creeks as needed after the storms. They have been cutting trees and brush as allowed and needed. Stone racked the side of some roads. They have started grading the roads. They have been working on the equipment maintenance as it occurs. Joe met with BCCD on Bowen Road for our 2023 Dirt and Gravel Roads Project. The board discussed driveway permits and the Wheaton made a motion to charge \$50.00 for new Residential Driveway permits as of April 2023. Franklin seconded and all agreed. We will start working on phone quotes for all road materials, fuel, gas etc.

**Township Solicitor:** Nothing to report from the Solicitor. He is to move forward with a building violation complaint.

**New Business:** Spring cleanup will be April 22<sup>nd</sup> from 8am-1pm. The board received the Palmiter and Pelissier subdivisions, and found no adverse comments. The board needs to hire a cleaning person to replace Susan who is retiring approximately at the end of April 2023. We have advertised the position and posted out on the bulletin board. The Board will appoint someone to the position at the May meeting. Psats convention is April 23-26<sup>th</sup>. The Spring BCTOA Dinner is May 11<sup>th</sup>, at the Grand Victorian Inn, Sayre. All the board will be attending.

**Old Business:** We are still updating the website. Kepner will work with SCT Tech on the computer system and also keep working on updating the rental agreements along with time frames for notices of rentals, payments and suggestions made by the board of supervisors. The pavilions when numbered will match the Warren Township Community Area Message board which is at the start of the Community area. The New Pavilion across the creek is actually number 1, the small middle pavilion is 2, and the large pavilion behind the Hall is 3. Kepner will adjust all rental agreements and rental dates to reflect the corrections. Franklin is working on the new signs for the pavilions for rentals. Kepner is working on the language to set a public comment time frame during their public meetings.

We had no NOI's to report. The next meeting will be held on May 1st, 2023 at 5pm. Matt Wilks made a motion to adjourn at 6:38pm.

Minutes prepared by Lori Kepner, Secretary